

NFRC Competent Person Scheme

Fee Structure 2026-2027

ROOFING
COMPETENT
PERSON
SCHEME

NFRC

Application Fees (non-refundable)

Non-NFRC Member	£387.00
NFRC Member	£304.00
Application inspection fee (per discipline)	£216.30

Annual Contractor Account Fees

applies to registered contractors only

Annual account fee

Annually in full	£235.33
Monthly direct debit	£21.57

Annual inspection fee – paid annually, in advance

One discipline	£216.30
Two disciplines	£337.69
Three disciplines	£470.37

Inspection Fees

Standard Additional Inspection	£212.84
Enhanced Inspection	£372.47
Comprehensive Inspection – requiring access to concealed areas	£591.22
Property Owner Inspection	£699.50

Additional Inspection Fees

Aborted Standard Inspection	£212.84
Aborted Enhanced Inspection	£372.47
Cancellation of Inspection Appointment by Contractor (within 24hrs)	£212.84

Technical Non-Compliance Fees

Non-Compliance Review of Corrective Action (desk-based)	£59.12
Non-Compliance Review of Corrective Action (site-based)	£212.84

Scheme Non-Compliance Fees

Late Submission of Annual Renewal Documentation - over 30 days	£51.50
Failure to Update Registered Works for Completion - within 30 days	£51.50
Failure to Update Changes to Certification - within 30 days	£51.50
Non-Notification of Works (per calendar year)	£212.84

Certificate Fees

Building Regulation Compliance Certificate (BRCC)	£18.00
Duplicate BRCC - Electronic	£18.00
Duplicate BRCC - Hard copy by post	£36.00
Duplicate Registration Certificate - Electronic	£18.00

Additional Fees

Administration Assistance Fee– data bulk upload (per 100 works)	£25.75
Administration Assistance Fee– data amendments	£5.15
Trustmark Registration (annual fee including application)	£150.00
Van decal (including postage and packing)	£5.15

All fees quoted are excluding VAT.

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CompetentRoofers Limited trading as NFRC Competent Person Scheme, registered in England and Wales No.05704588